

# Bangladesh Agricultural Research Council (BARC)

Farmgate, Dhaka 1215

Bangladesh.

[www.barc.gov.bd](http://www.barc.gov.bd)

## REQUEST FOR QUOTATION

For Monthly Servicing & Maintenance of Main Building Capsule Lift (8 Person-630 kg capacity)  
& AIC Building Passenger Lift (11 Person-900 kg capacity) at BARC, Farmgate, Dhaka-1215.

RFQ No : ARC/1-3/2015-XEN

Date: 26-09.2016

To

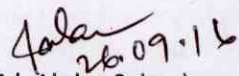
WEBSITE  
BARC.

1. Bangladesh Agricultural Research Council (BARC) has been allocated public funds and intends to apply a portion of the funds to eligible payments under the contract for which this Quotation Document is issued.
2. Detailed Specification and Design & Drawing for the intended Works and physical services are available in the office of the Procuring Entity inspection by the potential Quotationers during office hours on all working days.
3. Quotation is being requested on **Unit-Rate** basis.
4. Quotation shall be completed properly, duly signed each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the Works (if awarded) respectively.
6. Quotation in sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 05-10-2016 at 12.00 pm**. The envelope containing the Quotation must be clearly marked "**Quotation for Monthly Servicing & Maintenance of Main Building Capsule Lift (8 Person) & AIC Building Passenger Lift (11 Person) at BARC, Farmgate, Dhaka-1215.**" and **DO NOT OPEN** before 05-10-2016 at 12.15 pm. Quotation received later than the time specified herein shall not be accepted.
7. Quotation received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotation thus received shall be sent to the evaluation Committee for evaluation , without opening, by the same date of closing the Quotation.

*Mamun*

*[Signature]*

8. The Procuring Entity may extend the deadline for submission of Quotation on justifiably acceptable grounds duly recorded subject to threshold of 10 (ten) days pursuant to Rule 71(4) of the public procurement Rules, 2008.
9. Quotation shall be submitted as per Bill of Quantities of Works and physical service.
10. All Quotation must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
11. No public opening of Quotation received by the closing date shall be held.
12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes duties. Fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
13. Rates shall be quoted and, subsequent payments under this Contract shall be made in Take currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number, Financial Solvency Certificate from any scheduled Bank and National Identity Card (NID)**: without which the Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, in the quotation submitted on unit rate basis, the unit rates or prices shall prevail. In case of discrepancy between words and figures, the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies fund between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The execution of Works and physical services shall be completed within 12 months from the date of commencement.
18. Letter inviting the successful Quotationer to sign the Contract shall be issued within 07(seven) days of receipt of approval from the Approving Authority. The Contract shall have to be signed within 07(Seven) days of issuing such Letter of Invitation.
19. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

  
(Dr. Md. Abdus Salam)

Director (Support Service)

Bangladesh Agricultural Research Council  
New Airport Road, Farmgate, Dhaka.

Distribution:

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